

Lake Odessa Community Library Board Meeting

Date: August 26, 2026

UNAPPROVED

1. Meeting called to order by Deardorff at 6:02PM.
 - a. Present: Deardorff, Goodemoot, Ketchum, Kingsley, Miller, Director Salgat
 - b. Absent: Beglin, Pepper, Straub
2. Oath of Office administered to Barb Ketchum. (Ben Dillon has resigned due to moving).
3. Public Comment: None.
4. Motion by Miller, supported by Goodemoot, to approve the agenda as written. Ayes all. Carried.
5. The minutes from the previous board meeting dated May 27, 2026 were reviewed. Motion by Goodemoot, supported by Miller, to approve the meeting minutes as written. Ayes all. Carried.
6. The treasurer's report was reviewed. Motion by Kingsley, supported by Goodemoot, to approve the report and pay the monthly bills as presented. Ayes all. Carried.
7. Director's Report:
 - a. A busy summer at the library with programs, lunch handouts, etc.
 - b. Mr. Mike retires, and Jennifer will look for possible replacements.
 - c. The library is very busy and the level of activity is challenging at the current staffing level.
 - d. Discussed the need for a handyman/maintenance service for various recurring maintenance issues.
8. Old Business:
 - a. Policy Review: Social Media. Motion by Miller, supported by Deardorff to accept policy changes as presented.
 - b. Director's Contract Renewal - This will be tabled until the next meeting.
 - b. Certificates of Deposit:
 - i. 2 CD's at LMCU for \$101,000 (approx) each will be deposited for 9 months at 3.90%.
 - ii. 3 CD's at Union Bank for \$80,000 (approx) each will be deposited for 12 months at 3.96%.
9. New Business:
 - a. Policy Review: Friends Quiet Room - Change to eliminate address and phone # requirement. Motion by Goodemoot, supported by Ketchum to change. Ayes all. Carried.
 - b. Policy Review: Meeting Room. Reviewed with no change.
 - c. Policy Review: FOIA. Reviewed with no change.

- d. Policy Review: Material Selection. Reviewed with no change.
 - e. Policy Review: Little Free Library. Reviewed with no change.
 - f. Policy Review: Library Account. Reviewed with no change.
 - g. Building Maintenance/Upgrades. Reviewed with no change.
- Motion by Goodemoot, seconded by Ketchum to accept all other listed policies with no changes. Ayes all. Carried.

10. Building maintenance

- a. We will begin cleaning carpets two times per year.
- b. We need to consider a new drop box; the current box is old and was recently flooded.
- c. We need to replace baseboards in some areas due to water wear.

Motion by Miller, seconded by Goodemoot, to use previously donated funds to address a new drop box and new baseboards.

11. Friend's report: Nothing to report.

11. County-Wide millage: The millage has passed.

12. Motion by Kingsley, supported by Miller, to adjourn the meeting at 7:24PM. Ayes all. Carried.

Respectfully submitted,

Jill Kingsley, Secretary